

Agenda

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Scrutiny Committee

Date: **Tuesday 6 March 2018**

Time: **6.00 pm**

Place: **St Aldate's Room, Town Hall**

For any further information please contact:

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As a matter of courtesy, if you intend to record the meeting please let the Contact Officer know how you wish to do this before the start of the meeting.

Scrutiny Committee

Membership

Chair	Councillor Andrew Gant
Vice Chair	Councillor Nigel Chapman
	Councillor Mohammed Altaf-Khan
	Councillor Jamila Begum Azad
	Councillor Steven Curran
	Councillor James Fry
	Councillor David Henwood
	Councillor Mark Ladbrooke
	Councillor Ben Lloyd-Shogbesan
	Councillor Michele Paule
	Councillor Mark Lygo
	Councillor David Thomas

The quorum for this Committee is four, substitutes are permitted.

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AGENDA

Pages

1 APOLOGIES FOR ABSENCE

2 DECLARATIONS OF INTEREST

3 MINUTES

9 - 16

Recommendation: That the minutes of the meeting held on 06 February be APPROVED as a true and accurate record.

4 REPORT BACK ON RECOMMENDATIONS

17 - 20

Contact Officer: Andrew Brown, Scrutiny Officer,
Tel 01865 252230, abrown2@oxford.gov.uk

Background Information
Scrutiny is empowered to make recommendations to the City Executive Board, which is obliged to respond in writing.
Why is it on the agenda?
For the Committee to note and comment on recent executive responses to Scrutiny recommendations. Since the last meeting the Board has responded to recommendations on the following items: <ul style="list-style-type: none">• Review of Community Protection Notices• Update of the Corporate Plan• Budget 2018/19• Air Quality Standard Report 2016
Who has been invited to comment?
<ul style="list-style-type: none">• Andrew Brown, Scrutiny Officer

5 WORK PLAN AND FORWARD PLAN

21 - 32

Background Information
The Scrutiny Committee operates within a work plan which is agreed at the start of the Council year. The work plan will be reviewed at every meeting so that it can be adjusted to reflect the wishes of the Committee and take account of any changes to the latest Forward Plan (which outlines decisions to be taken by the City Executive Board or Council).
Why is it on the agenda?
The Committee is asked to review and note its work plan for the 2017/18 council year.
The Committee is also asked to select Forward Plan items for pre-

decision scrutiny based on the following criteria (max. 3 per meeting):

- Is the issue controversial / of significant public interest?
- Is it an area of high expenditure?
- Is it an essential service / corporate priority?
- Can Scrutiny influence and add value?

A maximum of three items for pre-scrutiny will normally apply.

Who has been invited to comment?

- Andrew Brown, Scrutiny Officer

6 DEVOLUTION PLANS FOR OXFORDSHIRE

33 - 42

Background Information

The Scrutiny Committee requested an update from the Assistant Chief Executive on the latest position in relation to devolution proposals for Oxfordshire 12 months on from the report of the Committee's Devolution Review Group, which was chaired by Cllr Tidball.

Why is it on the agenda?

The Committee considered the devolution proposals as they then stood in 2016/17..

This is an opportunity for the Committee to be brought up to date with the current position.

The Committee may also wish to agree recommendations to put to the City Executive Board on 17 April,

Who has been invited to comment?

- Cllr Tidball, Board Member for Young People, Schools and Public Health
- Caroline Green, Assistant Chief Executive.

7 ANNUAL WORKPLACE EQUALITIES REPORT

43 - 48

Background Information

The Scrutiny Committee asked to have an opportunity to consider the Annual Workplace Equalities Report and the Equalities Tracker provided to the National Association of BAME Councillors to support a further discussion about the Council's approach to equality and diversity in the workplace.

Why is it on the agenda?

The Committee is asked to note and comment on the report (and the accompanying Equality Tracker). The Committee may also wish to agree recommendations to put to the City Executive Board on 17 April,

Who has been invited to comment?

- Cllr Tidball, Young People, Schools and Public Health
- Helen Bishop, Head of Business Improvement
- Paul Adams, HR and Payroll Manager

8 ICT RESTRUCTURE

49 - 68

Background Information
The Scrutiny Committee has asked for an update on the restructuring of the Council's ICT provision.
Why is it on the agenda?
For the Scrutiny Committee to note progress with the restructure. The Committee may also wish to agree recommendations to put to the City Executive Board on 17 April,
Who has been invited to comment?
<ul style="list-style-type: none">• Helen Bishop, Head of Business Improvement• Roco Labellarte, Chief Technology and Information Manager

9 REPORT OF THE OXFORD LIVING WAGE REVIEW GROUP

Why is it on the agenda?
For the Scrutiny Committee to comment on the report of the Oxford Living Wage Review Group and approve it for submission to the City Executive Board on 20 March 2018.
<i>Please note that this report will follow as a supplement to the agenda.</i>

10 Q 3 MONITORING REPORT

69 - 80

Background Information
The Council produces quarterly performance reports. The Q3 data are available for the Scrutiny to consider.
Why is it on the agenda?
The Committee is asked to note the report.
Who has been invited to comment?
<ul style="list-style-type: none">• Councillor Fry, Chair of Finance Panel• Grace Wigham, Business Support Services Officer

11 DATES OF FUTURE MEETINGS

Meetings for 2018 are scheduled as followed:

Scrutiny Committee

- 5 April
- 17 May
- 05 June
- 03 July

Standing Panels

Housing Standing Panel: 8 March; 09 April; 05 July.

Finance Standing Panel: 14 March; 07 June; 10 September.

Companies Panel: 14 March. *5pm start*

All meetings start at 6.00 pm unless otherwise stated.

DECLARING INTERESTS

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licences for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.